

(b) (6)

June 12, 1989

Mr. Ronald Solimon, Chairman Reclamation Committee Pueblo of Laguna P.O. Box 194 Laguna, NM 87026

Dear Sir:

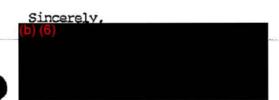
The purpose of this letter is to express my interest in the Reclamation Project Manager position that was announced in the Albuquerque Journal on June 11, 1989.

I am a tribal member of the Pueblo of Iaguna and am presently working as a Cost/Schedule Engineer for the Jacobs Engineering Group working on a Department of Energy (DOE) project called the Uranium Mill Tailings Remedial Action (UMIRA) Project. In this position I provide budget, scheduling and variance analysis to cost account managers. Prior to this, I worked for the Westinghouse Electric Corp. on another DOE project called the Waste Isolation Pilot Plant (WIPP) Project. As a Staff Assistant I performed a budget analyst function as well as numerous other administrative jobs in the Environmental, Health & Safety (EH&S) and Administrative Services Departments.

The reason for coming to Jacobs Engineering was to work on the Jackpile Project and have some involvement with the Pueblo while maintaining my duties with the UMIRA Project. Over the past several months I have had the opportunity to work on the Jackpile Project and watch it grow. This has increased my desire to be more involved with the Pueblo on the Jackpile Project, which is my reason for writing.

I would like to set up an appointment with you to discuss my qualifications and the possibilities of working for the Pueblo of Laguna.

I can be reached at (b) (6) Monday through Friday from 8:00 am to 5:00 pm. I look forward to an interview.



Enclosure



AREAS OF EXPERTISE:

- o Cost & Schedule Contr. Systems
- o Scheduling
- o Records Management
- o Correspond. & Commitment Contr.
- o Budgets
- o Quality Assurance
- o Document Control
- o Procedures

EDUCATION/TRAINING:

Bachelor of Business Administration The University of Albuquerque, Albuquerque, NM 1984 Concentration: Data Management

WORK EXPERIENCE

2/88 to Present

Jacobs Engineering Group Inc., Albuquerque, New Mexico; Technical Assistance Contractor (TAC) for U.S. Department of Energy Project (DOE) Uranium Mill Tailings Remedial Action (UMTRA) Project; Construction Management Contractor (CMC) for the Pueblo of Laguna Jackpile Reclamation Project.

Position: Cost and Schedule Engineer
Responsibilities include developing and maintaining budgets, schedules, subcontracts and variance analysis to cost account managers using the Cost/Schedule Control Systems Criteria (C/SCSC) and perform duties as the Local Area Network (LAN) Administrator ensuring system operability, daily LAN archiving (backups) and trouble shooting network problems on the UMTRA Project. Also, develop and maintain all project schedules and assist in the implementation of the Cost Performance Reporting System for the Jackpile Project.

Accomplishments: Design and Implementation of the Jackpile Project Master Summary Schedule, Design and Implementation of the Cost Reduction/Productivity Improvement Program (CR/PIP), Designed and produced CR/PIP Newletter, Revised Work Breakdown Structure Dictionary and assumed LAN Administrators responsibilities

6/84 TO 1/88

Westinghouse Electric Corportation, Carlsbad, New Mexico; Management & Operating Contractor (MOC) for U.S. Department of Energy (DOE) Waste Isolation Pilot Plant (WIPP) Project.

Position: Staff Assistant (EH&S & Admin. Serv. Dept.)
Responsibilities included developing and maintaining
budgets, schedules, variance and trend analysis to cost
account managers using the Cost/Schedule Control
Systems Criteria (C/SCSC), database administrator for
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the Consultation & Cooperation database using Storage and Index Retrieval System (STAIRS) software, Quality Assurance Auditor and also served as a Emergency Response Training coordinator for the DOE with the New Mexico Indian Tribes along the proposed transportation routes to the WIPP Project.

Accomplishments: Design and Implementation of an Office Supply System, Purchasing Database, Correspondence and Commitment Control Tracking System, Document Control Database and Microfilm Process.

6/82 TO 5/84

Air Force Weapons Lab, Kirtland AFB, New Mexico; Computational Division

Position: Computer Operator Responsibilities included program auditing, operation of computer terminals including, collecting, sorting, editing and compiling data in support of division management.

5/79 TO 1/81

Anaconda Coppper Company, Jackpile, New Mexico; Underground Operations

Position: Underground Miner Responsibilities included operation of heavy equipment; drills, slushers, LHD's and trains. Also the drilling, loading and timing of underground blasts.

3/75 TO 6/87

US Navy (Reserves)

Position: Operations Specialist 3rd Class Responsibilities included operation of various radar, navigation and communication equipment. Released off active duty July 1977. Honorably Discharged June 1987.

REFERENCES:

Available Upon Request